

City of Tempe
 Public Works
 Traffic Engineering
 PO Box 5002
 Tempe, AZ 85280
 480-350-4311
 www.tempe.gov

City of Tempe
 Community Development
 Building Safety
 PO Box 5002
 Tempe, AZ 85280
 480-350-4311
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SPECIAL PERMIT FOR HAULING APPLICATION

For Community Development Office Use Only:	
SU PERMIT # _____	EN/BP PERMIT# _____ /At Risk
COMPANY NAME: _____	
Contact Person: _____	
Phone #: _____	Email: _____
Site Address: _____	Project Name: _____
Dates of Hauling Operation: _____	Number of Days of Operation: _____
On-Site Work Hours: _____	Times of Haul: _____
Number of Trucks (per hour): _____	Frequency of Truck Circulation: _____
Type of Truck: <input type="checkbox"/> 10 Wheel End Dump <input type="checkbox"/> 18 Wheel Belly/End Dump <input type="checkbox"/> Other _____	
Total Cubic Yards of Haul: _____	
Haul Type: <input type="checkbox"/> Soil/Surface Concrete <input type="checkbox"/> Building Structure _____	
Names/Routes to be used: PROVIDE MAP (Attach to application)	
For Traffic Engineering - Office Use Only	
Traffic Control Plan Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Two-Way Radios Required: <input type="checkbox"/> Yes <input type="checkbox"/> No
Flagman Required at Entrance: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Flagman Required at Exit: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Off-Duty Police Officer Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	

NOTES:

1. Individual loads in excess of 80,000 lbs. require an Over-size / Over-weight permit. Limits set forth in 28-1093 through 28-1100 A.R.S. relating to oversize, overweight and extensions over the front or rear.
2. No staging of trucks on arterial or collector streets.
3. Dust Control: Operation must have a stabilized construction entrance and exit per Maricopa County Air Pollution Control Rules and Regulations, Rule 310 and a street legal sweeper will be used full time.

EACH TRUCK DRIVER SHALL HAVE A COPY OF THIS PERMIT AND HAUL ROUTE MAP IN HIS/HER POSSESSION AT ALL TIMES DURING THE HAULING OPERATION.

Any questions related to hauling routes applications or permits should be directed to:

<u>Traffic Engineering</u> (Haul Routes & Traffic Control)	(480) 350-4311
<u>Community Development</u> (Fees, Insurance, & Permits)	(480) 350-4311 or Permitcenter@tempe.gov
<u>Tempe Tax and License</u> (Sales Privilege Tax)	(480) 350-4311

SPECIAL PERMIT FOR HAULING APPLICATION INSTRUCTIONS

1. Customer completes the application, provides a map of the route, and current Certificate of Insurance (COI).
2. Customer sends all documents to Community Development Department via email at permitcenter@tempe.gov
3. Community Development Permit Center will process the application, verify insurance, and coordinates a concurrent review with Traffic Engineering.
4. Traffic Engineering reviews proposed route, dates, times, and any traffic control requirements. (Traffic Engineering will review within 5 business days).
5. Once approved by Community Development & Traffic Engineering, the applicant will receive a notification that permit fees are due and payable online through the Citizen Access Portal <https://epermits.tempe.gov/CitizenAccess/Default.aspx> .

PLEASE NOTE: All notifications from City staff to applicant will be received via email and submitted through the online citizen access portal.

DEFINITIONS:

<u>Dates of Hauling Operation:</u>	Start date - Finish date.
<u>Number of Days of Operation:</u>	Total number of calendar days (start to finish).
<u>On-Site Work Hours:</u>	Hours being worked by general contractor.
<u>Times of Haul:</u>	Hours of haul operations. No haul allowed during peak hours (7:00-8:30AM, 4:00-6:00PM). Night hauling requires Construction Noise Authorization
<u>Number of Trucks:</u>	Example: One every 3 minutes equal 20 trucks (60 min cycle)
<u>Frequency of Truck Circulation:</u>	Example: One every 3 minutes.
<u>Type of Truck:</u>	Check appropriate box.
<u>Total Cubic Yards of Haul:</u>	Self-explanatory.

NOTES ON CHANGING APPROVED HAUL ROUTE PERMIT AND FEES

<u>New Import Site:</u>	Requires NEW Haul Permit Application with updated map showing “original” import site, “new” import site, and route. (Note: Same Haul Permit Number; No New Fees.)
<u>New Export Site:</u>	Requires NEW Haul Permit Application with updated map showing “original” export site, “new” export site, and route. (Note: New Haul Permit Number; New Fees Assessed.)

Fees:

https://library.municode.com/az/tempe/codes/city_code?nodeId=APXASCFECH_SPECIAL_PERMITS_OVERWEIGHT_OVERHEIGHT_VEHICLES

Fees subject to change