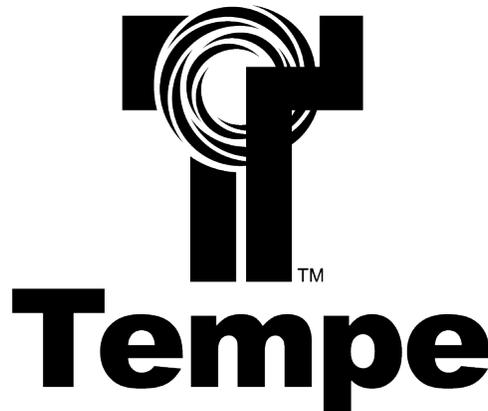


MINOR DEVELOPMENT PLAN REVIEW APPLICATION FOR MURALS AND REPAINTS

COMMERCIAL + INDUSTRIAL + RESIDENTIAL + MIXED-USE

A Minor Development Plan Review application for murals and repaints require review and issuance of a decision by staff authorized to administer the Zoning & Development Code. Murals cannot contain sign copy or logos (i.e. graphics, identification, advertising, or directional information for a specific business, service, organization, person, place, or building). Murals also cannot cover doors and windows; use metallic paint, reflectors, rotating lights or lights pointing towards the street; contain new electrical or lighting components; extend beyond the surface of the building wall or have materials that fasten to the wall; or be installed on a designated historic property.



Community Development Department
Planning Division

31 East 5th Street, Garden Level East Tempe, Arizona 85281 (480) 350-4311 or (480) 350-8400 TDD

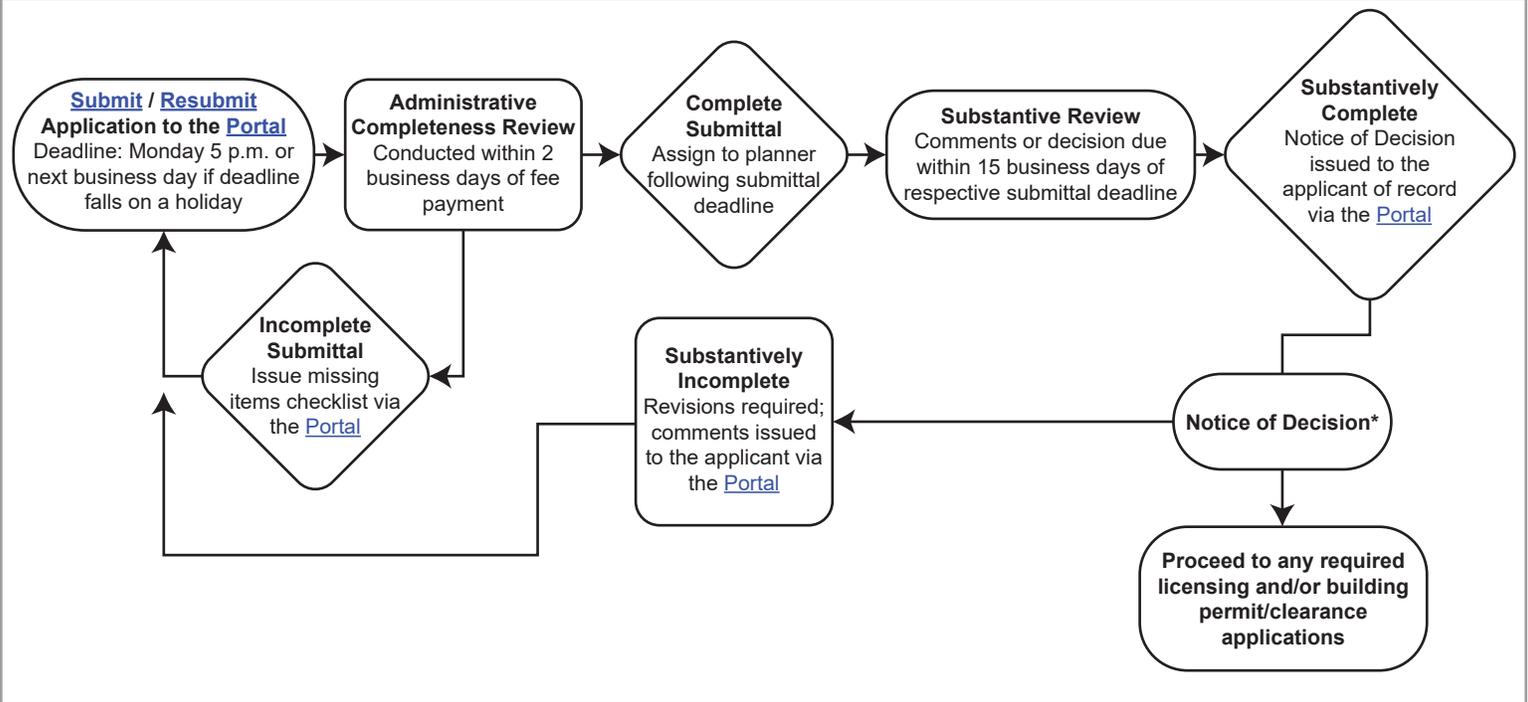
Revised December 8, 2025

Murals & Repaints Application Review Process

City of Tempe
Community Development Department
31 East 5th Street, Garden Level, Tempe, Arizona 85281
(480) 350-4311 Fax: (480)350-8677
Planning Fax: (480) 350-8872
<http://www.tempe.gov/planning>



Administrative Application Review



*Any appeal of an administrative decision shall be filed pursuant to [Zoning and Development Code Part 6, Chapter 8, Appeals](#), no later than fourteen (14) calendar days after the date on which the decision was rendered.

Minor Development Plan Review Application for Murals and Repaints Submittal Checklist



<i>Provided</i>	<p>Actions Required for a Complete Application</p> <p><i>Applications with missing items from the checklist below will be deemed incomplete.</i></p>
<input type="checkbox"/>	<p>1. Correct Fee Payment(s) – Refer to Zoning and Development Fee Schedule <i>Application fees will be invoiced and made available for payment within (1) business day of initial submittal.</i></p>
<input type="checkbox"/>	<p>2. Online Submittal – All Attachments MUST be submitted to the Tempe Citizen Access Portal</p> <ul style="list-style-type: none"> <input type="checkbox"/> All documents and plans must be in Adobe Portable Document Format (PDF) compatible with Adobe Acrobat Pro DC <input type="checkbox"/> PDFs shall be flattened, first generation, vector-based file (direct conversion from AutoCAD, ArchiCAD, MS Word, etc.) and shall have security settings set to "Allowed" to allow plan reviewers to place comments on plans <input type="checkbox"/> If a plan has multiple required sizes, please submit 1 copy in each size <input type="checkbox"/> Sheets within each PDF shall be organized in the same order as listed on the application submittal checklist. <p>Complete submittals shall include the following attachments: Attachments with * are only required under specific conditions</p> <p>Checklist A: Murals – Submit as individual 8 ½" x 11" PDFs</p> <ul style="list-style-type: none"> • 1_ProjectName_ArtistWaiverVARAForm.pdf • 2_ProjectName_PlanningApplication.pdf • 3_ProjectName_LetterOfExplanation.pdf • 4_ProjectName_ArtworkInColor.pdf • 5_ProjectName_SitePlan.pdf • 6_ProjectName_ContextPhotos.pdf • 7_ProjectName_BuildingElevationsRenderings.pdf <p>Checklist B: Repaints – Submit as individual 8 ½" x 11" PDFs <u>except item 6</u> which is 8 ½" x 11" material sample board, with actual paint samples (not digital)</p> <ul style="list-style-type: none"> • 1_ProjectName_PlanningApplication.pdf • 2_ProjectName_LetterOfExplanation.pdf • 3_ProjectName_SitePlan.pdf • 4_ProjectName_BuildingElevations.pdf • 5_ProjectName_ContextPhotos.pdf • 6_ProjectName_ActualPaintSamples.pdf

Refer to the correlating checklist below for your application

<i>Provided</i>	<p>Checklist A: Murals</p> <p><i>Documents should be submitted as individual 8 ½" x 11" PDFs named 1_ProjectName_PlanningApplication.pdf, etc.</i></p> <p><i>Applications with missing items from the checklist below will be deemed incomplete.</i></p>
<input type="checkbox"/>	<p>1. Planning Application with Property Owner Authorization <i>A written statement authorizing the applicant to file the application(s) may be provided in lieu of owners signature on the form. Project and applicant information provided on the form or written statement shall be consistent with the information provided for the Planning Project record in the Tempe Citizen Access portal.</i></p>
<input type="checkbox"/>	<p>2. Artist Waiver of Rights Under the Visual Artists Rights Act of 1990 (VARA)</p>

Minor Development Plan Review Application for Murals and Repaints Submittal Checklist



Checklist A: Continued	
<input type="checkbox"/>	<p>3. Letter of Explanation</p> <ul style="list-style-type: none"> <input type="checkbox"/> The letter must provide information about the artist (biography and/or artist resume) <p>When considering the mural content, please consult with the Character Area in which the building is located. The following link will direct you to the City of Tempe Character Area website for more information: https://www.tempe.gov/government/community-development/planning/character-areas</p>
<input type="checkbox"/>	<p>4. Artwork design in color</p>
<input type="checkbox"/>	<p>5. Site plan or aerial photo that identifies site, buildings, and walls where the art mural will be installed</p>
<input type="checkbox"/>	<p>6. Context Photos of affected buildings and walls</p> <ul style="list-style-type: none"> <input type="checkbox"/> Maximum of 6 photos per sheet
<input type="checkbox"/>	<p>7. Building Elevations/Renderings showing where on the wall the mural is proposed, dimensioned</p> <ul style="list-style-type: none"> <input type="checkbox"/> Location of building address numbers, lighting, and block out location of signs

Provided	Checklist B: Repaints
	<p><i>Documents should be submitted as individual 8 ½" x 11" PDFs named 1_ProjectName_PlanningApplication.pdf, etc.</i></p> <p><u>Applications with missing items from the checklist below will be deemed incomplete.</u></p>
<input type="checkbox"/>	<p>1. Planning Application with Property Owner Authorization</p> <p><i>A written statement authorizing the applicant to file the application(s) may be provided in lieu of owners signature on the form. Project and applicant information provided on the form or written statement shall be consistent with the information provided for the Planning Project record in the Tempe Citizen Access portal.</i></p>
<input type="checkbox"/>	<p>2. Letter of Explanation</p> <ul style="list-style-type: none"> <input type="checkbox"/> The letter must provide a brief statement, identifying the project goals and objectives <p>When considering the paint color palette for repaints, please consult with the Character Area in which the building is located. The following link will direct you to the City of Tempe Character Area website for more information: https://www.tempe.gov/government/community-development/planning/character-areas</p>
<input type="checkbox"/>	<p>3. Site plan or aerial photo that identifies site, buildings, and walls that are to be repainted</p>
<input type="checkbox"/>	<p>4. Building Elevations showing rendered repaint, labeled and dimensioned as necessary</p> <ul style="list-style-type: none"> <input type="checkbox"/> Elevations of all building sides <input type="checkbox"/> Location of building address numbers, lighting, and block out location of signs <input type="checkbox"/> A single material and finish schedule identifying ALL materials, manufacturers of paint, specified colors, and material finishes with corresponding to notes on drawings. Existing materials to remain unpainted should be identified by existing color with note.
<input type="checkbox"/>	<p>5. Context Photos of affected buildings and walls</p> <ul style="list-style-type: none"> <input type="checkbox"/> Maximum of 6 photos per sheet
<input type="checkbox"/>	<p>6. Actual paint chip cards or swatches</p> <p>Provide primary building colors with a light reflectance value of 75 percent or less</p>